

Hanoi, March 24<sup>th</sup>, 2016INVITATION TO ANNUAL GENERAL MEETING OF  
SHAREHOLDERS IN YEAR 2016

To: Shareholders of PetroVietnam Power Services Joint Stock Company

Board of Directors of PetroVietnam Power Services Joint Stock Company (PVPS) has the honor to inform and invite PVPS's shareholders to attend the Annual General Meeting of shareholders in year 2016 with the following information:

- 1. Time:** 8.30am on April 15<sup>th</sup> 2016
- 2. Place:** 7th Floor, HH3 Building, My Dinh 1 ward, Nam Tu Liem District, Hanoi, Vietnam.
- 3. Participants:** All of shareholders named in the list of ownership of PVPS's shares until the date of March 16<sup>th</sup> 2016 provided by Vietnam Security Deposit (VSD).

*(All of travel costs and accommodation will be paid by shareholders)*

**4. Contents:** According to the Agenda of the annual general meeting of shareholders.

**5. Authorize to participate:**

In the case of not attending for any reason, the shareholders can authorize to other person to participate (according to Authorize Letter of PVPS's form attached)

Please take the necessary papers with the shareholders or authorized person when coming: Invitation, Identify Card or Passport, Authorize letter (if any) in order to make the registration procedure to attend the meeting.

**6. To make the organization thoughtfully, PVPS recommend the Shareholders or authorized persons sending Attending Confirmation before 4.pm on April 13<sup>th</sup> 2016 (according to the form attached) by Fax, email or courier to:**

- PetroVietnam Power Services Joint Stock Company (PVPS).
- Address: 7<sup>th</sup> Floor, HH3 Building, My Dinh 1 Ward, Nam Tu Liem District, Hanoi, Vietnam.



- Tel: 04. 37878136 Fax: 04. 37878185 Email: [trangtt@pvps.vn](mailto:trangtt@pvps.vn)

7. All of documents of shareholder's meeting: will be posted in the PVPS's website at: <http://www.pvps.vn>

Yours sincerely,

On behalf of the Board of Directors *Phan Ngoc Hien*



**Phan Ngoc Hien**  
**Chairman**



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CERTIFICATE
PARTICIPANTS / AUTHORIZED TO ATTEND

To: The Organizers of The Annual Meeting of Shareholders 2016 -PV Power Services

1. Attending confirmation to The Annual Meeting of Shareholders- PVPS.

We are / I am :.....

BR Code/ID No: .....Dated: ...../...../.....Place:.....

Address: .....

Tel: .....

I am/ We are owning..... shares (By word:.....)

2. Authorizing to attend the Meeting:

We are / I am :.....

BR Code/ID No: .....Dated: ...../...../.....Place:.....

Address: .....

Tel: .....

I am/ We are owning..... shares (By word:.....)

3. Or Authorized to attend one in two members of the BODs as following :

- Mr. Phan Ngoc Hien - Chairman of Board of Directors - PV Power Services
Mr. Nguyen Minh Tuan - Director - Members of Board of Directors

Number of shares authorized: ..... shares .

(By words: .....) )

Content authorized by:

The attorney represents The Authorized to attend 2016 PV Power Services's The Annual General Meeting of Shareholders and implement all the Rights and the Duties relating to the number of authorized shares.

We committed to comply strictly PV Power Services's Regulation, we also take responsibilities under The Law for making this Authorization as well as committee not to provide any complaints or lawsuits to PV Power Services./.

....., date ..... month..... year 2016

Authorized person

(Signature and full name)

Shareholders

(Signature and name, stamp if the organization)

Note: The number of owning shares as list closed in March 16th, 2016. If the shareholders authorized the Directors, the Chairman of The Board of Directors, please mark X in the box.

The original Authorization letter must be sent to The Organizing Committee before 4.00 pm in 13th April, 2016.

Address: PetroVietnam Power Services Joint Stock Company, 7th floor, HH3 Building, My Dinh 1 ward, Nam Tu Liem district, Hanoi, Viet Nam

Tel: 84-437878136 Fax: 84-437878185